BCF/ Programme Name Highlight Report

PROGRAMME	BW10 Market Management	PROGRAMME MANAGER	Stuart Rowbotham (SRO)	OVERALL RAG	A
REPORT MONTH END	September 2015	REPORT ISSUE DATE	06 October 2015	REPORT STATUS	

PROJECTS/ SCHEMES STATUS

Project group re-convened early September following 2 month absence due to vacant Project Manager (PM) post (PM role now delivered via BW10 PMO). Group reviewed position of current initiatives and the required next steps to complete. Group also considered position of the project in relation to the wider Joint Commissioning aspirations and general consensus was that projects should merge. This will be further explored upon completion of current initiatives and at October project group (*meeting date 08 October 15*).	A	Project Status
Current work streams:	G	Financial Status
• **Market Management Information System** - Reviewing options to improve Market and Management Information across Berkshire West partners to deliver better market, fee and vacancy management. Including possible procurement of MI system	A	Activity Status
• **Market/Provider Failure protocols** – Collectively meet Care Act requirements and consider how partners work together to anticipate and mitigate provider/market failure		
• **Fair Pricing for Residential/Nursing Care** - Understand and manage the actual cost of residential and nursing care within Berkshire	A	Milestone Status

KEY ACHIEVEMENTS	To Date
Market Management Information System **Previously** - Feasibility Study for an Information Market Management System (IMSS)	• Feasibility study and activity report completed (*using data from Reading, Wokingham and RB Windsor & Maidenhead*) – report circulated to partners • Bracknell Forest BC approached re involvement in the project • Virtual and in-person sessions set up for partners to test/QA the system and gauge feedback from Authorities already using the data hub and service directory
Market/Provider Failure Management	• Locality protocols in place
Fair Pricing – Residential and Nursing Care	• Data collection templates drafted • Task/finish group established with partner reps and (ToR drafted)

NEXT STEPS / PLANNED ACTIVITIES

Market Management Information System	• Compile Data Hub/Directory business Case and circulate to group for comments and clarification prior to next project group - Yes/No decision on progress at October meeting (*08 October*) • Contact Bracknell lead to reaffirm interest in the data hub project • Investigate and confirm the available procurement options
Market/Provider Failure Management	• Review local protocols and align processes, where appropriate, and identify areas where partner collaboration can strengthen management/failure policy (*for example, sharing of resources, date/information, management of related national policy i.e. ordinary residence*)
Fair Pricing – Residential and Nursing Care	• Partner leads to supply existing local OP resi/nursing costing models (i.e. locally tailored L&B tool kits) to PM • PM to compare (against local and national benchmarks) and summarise cost models supplied. For review at October meeting

NEW ISSUES RAISED THIS PERIOD

None

NEW RISKS IDENTIFIED THIS PERIOD

None

PROJECT MILESTONES, DELIVERABLES

Project Milestones *(Include all milestones from last month onwards)*	*Task Owner*	*Original Delivery Date*	*Planned delivery Date*	*Conf H/M/L*	*Explanation for slippage, impact on work stream and actions being taken. Has any re-planning been approved by appropriate Board?*
Date Hub/Directory Business Case Complete	PM	Oct 15	Oct 15	H	
Decision on Hub project Progress confirmed at October Project Group	PM	Oct 15	Oct 15	M	
Local OP resi/nursing cost models reviewed with summary report back to Project Group	PM	Oct 15	Oct 15	M	
Review of local provider failure protocols	PM	Nov 15	Nov 15	H	

RESOURCE SUMMARY

Number of Main (FTE) Resources Required	*Number Now In Post*	*Explanation for variance, impact on work stream and actions being taken.*
0.4 Project Manager	0.4	